

Board of Selectmen  
Monday, January 23, 2017  
Minutes

Attending: T. Fydenkevez, S. Bergeron, D. Pierce, S. Patch  
Others: G. Emery, B. Bennett, A. Kajstura, L. Lopatka, W. Powers, M. Zinan, E. Crowe; FRCOG  
representatives: B. Giannini, L. Scarborough, J. McMillan

Meeting called to order at 6:35PM.

Complete Streets Presentation

Presentation by the FRCOG. Copies of the presentation are available. Ms. Giannini gave an overview of the program which promotes a healthier lifestyle, economic development, safety issues and environmental justice, funding from the program supplements Chapter 90. Also, includes pedestrian friendly improvements including lighting and crosswalk upgrades. Franklin County Bikeway: Falls Road improvements are not eligible for DOT funding which the Board would like to work with the FRCOG further. Next Steps: Finalize plan, funding sources, construction funding by May, 2017 and construction spring/summer 2017. Mr. Fydenkevez would like to work with Pathways Committee to further discuss growth in town on south side/Plumtree Road area. Accident data is available in PD/FRCOG office. Town Administrator will coordinate meeting with Board of Selectmen, Community Pathways Committee, Police Chief and Highway Superintendent for further discussion as requested by the Board.

120 North Main Street

Lorin Starr gave update on RFP. One proposal received from Rural Development, Inc. was reviewed by Committee on January 19, 2017. References have been checked an interview is scheduled for next week. The Committee has questions regarding the proposal and will follow-up. An update will be prepared for Annual Town Meeting.

Joint Meeting with Finance Committee: FY 18 Highway Department Budget Presentation

Meeting called to order at 7:30pm. There is a 1.1% department budget increase. Slight increase of \$1,000 for additional seasonal staff (2 workers @ approx. 25 hours/wk during seasonal shifts). Slight increase in parts, repairs and fuels. Mr. Bergeron asked about status of Snow/Ice Budget for this FY. To date, salt usage is less but sand usage has increased from last year. Currently using 60/40 mix. Additional duties include 4 miles of sidewalks to be maintained which takes approximately 2-4 hours after a snow event. B. Bennett suggested using liquid de-icer which is cheaper and better for the environment but would entail need for application equipment. Capital Requests: Mower: \$13,000; Heater/MiniSplit: \$3,200; Fuel Dispenser: 2 Post Lifts for garage \$8,500; 6 basins repairs last year.

Approval of Minutes

Motion: Mr. Pierce to approve the minutes of meeting date January 9, 2017, Second Mr. Bergeron with amendment to include discussion of pending (Police Union Contract), Vote: 3-0.

Selectmen Updates

Mr. Pierce: spoke about Complete Streets and Personnel Advisory Conference.  
Mr. Bergeron has been working with the 120 N. Main Street Committee and RFP proposal received. Recommendation will be forthcoming to the Board of Selectmen.

RAO Appointments

Motion: Mr. Bergeron to accept list of RAO appointments as presented. Second: Mr. Pierce, Voted: 2-1.  
Mr. Bergeron recommended revisiting RAO appointments at re-appointment time.

DLTA PROJECT RANKING

Mr. Bergeron Motion to submit DLTA rankings to Town Administrator, Mr. Pierce Second. Voted 3-0.

Highway Temporary Laborer Appointments

As requested by the Highway Superintendent, Motion: Mr. Pierce to appoint Edwin Skribiski and Robert Skribiski and Temporary Laborers at the rate of \$18.34. Second: Mr. Bergeron, Voted: 3-0.

Community Development Strategy

Motion: Mr. Bergeron to adopt the Community Development Strategy, Second: Mr. Pierce, Voted: 3-0.

Electrical Inspection Rates Inquiry

Ms. Patch requested clarification regarding electrical fees for energy-related projects. Ms. Patch stated she received a call this evening from a contractor who was inquiring if fees are reduced for energy projects. The contractor is doing an energy project at Cliffside Apartment complex. The Board advised that they are the rate setting authority and do not abate fees. The contractor should contact the Electrical Inspector for further information.

Motion: Mr. Bergeron to adjourn the meeting. Second: Mr. Pierce, Voted: 3-0.

Meeting adjourned at 8:25 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sherry Patch", written in black ink.

Sherry Patch  
Town Administrator